

Minutes of the Devon Orienteering Club Committee Meeting
Ilington Village Hall
12th December 2018

Present: Bryan Smith (Chair), Rob Parkinson, Alan Simpson, Tom Lillicrap, Ruth & John Chesters, Tom McMurtrie, Roger Green, Helen Taylor, Damian Wilson

Apologies: Nicholas Maxwell, Georgia Jones, Steve Perrelle, Matt Atkins, Andy Reynolds

1) Minutes of the previous meeting

Minutes of the previous meeting (17/10/18) were agreed, following one amendment - Item 6
John Pearce ran a planning not mapping course

ACTION

2) Matters arising

Access to Dartmoor – RP briefly updated the committee, and highlighted the anticipated increased visitor pressure on the open moor, particularly areas that we routinely use for orienteering.

Club clothing –New shirts have been ordered. RP asked about lightweight showerproof jackets. This suggestion was supported by the committee, and it was agreed to enquire further.

RP/NM

VAT for car parking – discussion held over to the next meeting.

Training and club nights - see Item 3.

3) Development Plan -

BS introduced discussion on this item, which focussed on Activities. Several committee members had viewed the SYO webinar, and found it very informative. It was noted that these SYO initiatives were supported by a funded post. In particular the parallel track focus on both Juniors and Seniors was noted. The QO JOG series was highlighted as being successful, with Saturday sessions based close to Taunton supported by typically five people. It was agreed that we need a manageable programme of activities.

Proposed developments include:

- a. Development of iOrienteering (used here as a generic term), and quoted several examples, including that adopted by NGOC. John C will investigate the potential for Smartphone based activities and report back to the committee.
- b. Street O - it was agreed that these activities were successful, and it is hoped to repeat in 2019. Support is needed for SP for these activities, some of which could be GPS enabled.
- c. Monthly activities at Haldon (HaldO?) - DW suggested regular (Saturday 11-1?) activities, which could be linked to the proposed Coaching courses that Damian and Steve plan to run next year, possibly in April/May and September. It was noted that separate provision needs to be made for adults and juniors. If successful, the model could then be extended to other centres (East Devon, Plymouth).
- d. Development of a Club calendar that includes Events, Activities and Meetings, accessible to all Club members

JC

DW/SP

RP

4) Fixtures

TM updated the committee on fixture developments, and tabled the current fixture list. A few gaps remain, which committee members can now view via the spreadsheet in Dropbox. This spreadsheet now contains the name of the person leading on access for each event. Tom was thanked for his efforts in securing volunteers for our future events programme.

Night events - it was agreed that in future we need to have at least two adults present at the

event sharing the planning/organising/controlling/risk assessor responsibilities at Night events.

Devon League 2018-19. It was noted that performance in the current league will now be based on the best four out of six events, as the Braunton Burrows event has become the SW Middle Distance Champs 2019. A figure of £500 to cover Land Agent's fees was accepted and car park /toll road fees of approx. £2 per vehicle were noted.

JK2021 - AR was thanked for agreeing to take the lead on access negotiations for the JK2021 Sprint event.

Local event risk assessor role - Following discussion, it was agreed that we need to make consistent and tighten up our procedures for risk assessing local events, including Night events. BS agreed to draft revised guidance for discussion and adoption at the next committee meeting.

BS

5) Membership and Mailchimp update

In Matt's absence, Bryan reported that Membership shows steady renewals, and that progress is now being actively monitored via the BOF database. BS thanked Matt for producing the Membership database, now available in separate GDPR compliant formats for all committee members and all members post January 1st 2019.

Mailchimp was now working well - Matt was thanked for his efforts in sorting out teething problems, and we now enjoy receiving our monthly updates.

6) Committee and club responsibilities

Bryan noted that Nicholas has asked to step down from being the Club Access officer in September 2019, a role he has fulfilled very efficiently for the past 10 years. The committee acknowledged the considerable amount of work that Nicholas has put into this task over the years. Vivienne and Nicholas plan to stand down from the role of Clothing officer in February 2019. Several suggestions were put forward, which will be followed up before the next committee meeting.

HT, BS

Bryan also flagged up that both the Chairman's and Secretary's three-year terms of office end in September 2019. Committee members were asked to note that we will need to give consideration to these roles by Summer 2019.

7) SWOA/BOF items

SW League - RP reported that the committee's views were forwarded to Christine Vince (all have been emailed with our response). The SWOA response is awaited (*Note: received 14th December, committee circulated with SWOA 27th November meeting minutes*)

Club and association membership and events data - BS, TM, MA and RP have trialled the new BOF database, which provides useful comparative information relating to club performance, and allows regional comparisons, as well as year-on-year comparisons. It was agreed that this would be a useful management tool.

SWOA committee - RP reported that Christine Vince would welcome new members to the SWOA committee, particularly with a view to fulfilling committee roles. If anyone is interested, please contact Christine Vince (RP has email details if needed).

8) Joint working with QO

BS introduced this item, which follows from a formal contact from QO via Rosie Wych. The committee supported the idea of joint working in principle, and BS led a discussion of activities that currently fall within our joint spheres (also Kerno), and then noted ideas where

future developments potentially might happen. BS agreed to summarise the discussions to share with QO.

BS

9) AOB

Registration forms – These have been revised to allow IND competitors to “tick the box” to confirm their agreement to be contacted by the club about club information. This meets GDPR requirements.

Grant to attend World Schools Championships – A request from Chris and Tom Perry for financial support for Tom to attend these championships in summer 2019 was agreed at £100, subject to a subsequent report being provided by Tom, who was congratulated on his selection.

RP

Next Meeting: Wednesday, 23rd January 2019 at 7.30 p.m.

Venue: Payhembury Village Hall

Main item for discussion: Club identity, with a focus on our Clubmark application.