

Minutes of the Devon Orienteering Club Committee Meeting
Ilstington Village Hall
9th May 2018

Present: Bryan Smith (Chair), Rob Parkinson, Alan Simpson, Matt Atkins, Steve Perrelle, Helen Taylor, Damian Wilson, Tom Lillicrap, Ruth & John Chesters, Graham Dugdale, Georgia Jones (Exeter Uni), Tom McMurtrie, Nicholas Maxwell

Apologies: Roger Green, Andy Reynolds

Bryan opened the meeting with shared reflections on the substantial contribution that Graham Dugdale and Sue Hateley made to the club over the years. Graham had been membership secretary for a number of years, and had been an active member of the SI team. Sue had been Newsletter editor and both had been organisers and active orienteers.

ACTION

1) Minutes of the previous meeting

Minutes of the previous meeting (7/3/18) were agreed.

2) Matters arising

First aid course – HT was thanked for delivering this successful course.

Orienteering in China – It was noted that no report had been received from Meg Somers.

Disability and inclusion at orienteering events – it was agreed that Phil Conway will be invited to the next committee meeting to talk to this issue.

Missing competitor procedure – It was agreed to adopt the revised procedure updated by BS, with the addition of instruction to contact Peter Hart (BOF) in the event of a serious incident or fatality. Link to revised policy to be added to RA proforma.

BS

RP

Finance – it was noted that mapping costs will be higher than budgeted – to be discussed further at the July meeting.

MA

Exeter University club – the committee were pleased to hear that the club has been officially recognised, and full support was offered. This will be discussed further at the July committee meeting.

Membership and Recruitment – BS tabled a very positive article that recently featured on the back page of the Mid-Devon advertiser.

3) Volunteering and officials

HT highlighted the need for the club to develop more ‘resilience’ in regard to key roles for running events, and succession planning so that experience can be passed on effectively. It was noted that the club needs to encourage newer members to help at events.

Key strategies – Mapping group has identified ‘apprentices’ to be supported by established mappers to develop mapping skills (see minutes of May mapping group meeting).

Planners/Organisers courses need to be advertised well in advance to encourage members to attend and develop confidence in event management. Members need to be encouraged to attend the safety workshop. NM reported that BOK run a ‘track to terrain’ course of three sessions to support development of skills. Where appropriate the club should utilise skills available from other clubs in the region.

**BS/HT/
ALL**

4) Permanent Orienteering Courses

DW gave a brief update on progress to collate and review the status of our POCs. BS updated the committee on funding from the RDPE (£6k) to support the developments at Haldon with the FC. This helps to cement our relationship with the FC in the Region. The POC at Parke needs to be reviewed, and the map updated.

It was suggested that we investigate including a segment of the map on the web pages. There was some discussion as to whether maps be free rather than £1. It was understood that a small charge helps to cover mapping costs. POCs will be discussed further at the next committee meeting

DW

5) Fixtures

TM gave an update on forthcoming fixtures. It was agreed to circulate a fixtures schedule as a pdf prior to committee meetings as well as using Dropbox.

RP

TT update – AS reported all progressing well, with well over 400 competitors registered. This will be our contribution to World Orienteering Day.

Summer Series – good progress being made, with most officials appointed. It was agreed that Core Copse event will have an easy and a more challenging course, possibly score. Two events are featured in the East Devon activities booklet.

Devon relays – awaiting permission

Clinton Devon estates – are asking for enhanced indemnity for orienteering use. NM will investigate further. An extended bird nesting restriction (end July) has been added.

NM

CSC Qualification round – will not now take place. The final is on 21st October at Abrahams Valley, Cannock Chase.

Golden Dagger Galoppen Oct 2018 – and organiser is required (Eleanor Taylor)

Caddihoe Chase Sept 2019 – NM is planning, and in detailed negotiation with SW Lakes regarding car parking

Summer series – BS circulated copies of an A4 poster and A6 cards for all committee members to post/advertise. There was some discussion whether the club should set up a FB group. It was noted that using Events has generated some enhanced engagement. RP will discuss further with Mark Lockett.

ALL

RP

6) Coaching

SP summarised the survey feedback, which was circulated prior to the meeting. He highlighted that responses were very positive, and that there was strong interest in more informal and training events. It is proposed to run a series of informal Street O events this summer, with an hour score format. SP also tabled a list of training activities linked to the Summer series events. Support from members will be necessary to make these events a success.

SP

ALL

It was agreed that the club support the mapping of Mincing Lake, Exeter. This area can then be used for training, particularly by Exeter Uni students and helps to recognise the support provided to Devon OC by the university.

7) GDPR

BS's paper (previously circulated) was discussed, accepted and will be published on the web. It was agreed that the paper copy of the membership list will only be circulated to committee members. There was further discussion regarding the information that needs to be held in order to allow the club to function effectively, for example to aid organisers contacting helpers for event. It was noted that the club needs a GDPR officer. BS agreed to take on this role until a new Membership Officer takes up the role at the AGM.

BS

BS

8) Membership

Again, the BOF three-event rule was noted, and a recent example of an independent runner discussed. Following direct contact, this individual has joined the club. A pre-printed card will be provided at registration to Independent entrants, at future events, the text of which was agreed.

RG

9) SWOA

NM reported that Christine Vince has agreed to take on the role of SWOA chair again. British Middle Distance Champs 2nd Sept 18; a Devon team leader has been requested by SWOA to support this event.

10) AoB

Defibrillator – HT asked if the club should acquire a defibrillator to add to the FA equipment.

HT

It was noted that these are costly, and not an immediate priority. It was agreed to investigate the practice in other clubs.

Yvette Baker trophy – The club were a very close second to BOK in the recent competition.

Flurry Grierson – it was agreed to grant Flurry £200 to support attendance at International Competitions this summer. A report will be required!

BS

Club kit – NM noted that Kerno are discussing new kit with a supplier in Cornwall. He will report further at the next meeting.

NM

Heath Week 2018 – HT noted that this year's activities will be based at Woodbury Castle. JP is updating the map.

AGM 2018 – after discussion it was agreed that it is desirable to hold the AGM at the event (Virtuous Lady), in a large tent if the weather dictates.

Next Meeting: Wednesday, 4th July 2018 at 7.30 p.m.

Venue: Payhembury Village Hall, EX14 3HT.

Major items for the agenda: POCs, Finance, AGM, Disability & Accessibility (Phil Conway BOF), Club kit