

Minutes of the Devon Orienteering Club Committee Meeting
Clyst St George Village Hall
10th July 2019

Present: Bryan Smith (Chair), Rob Parkinson, Alan Simpson, Ruth & John Chesters, Tom McMurtrie, Roger Green, Helen Taylor, Andy Reynolds, Matt Atkins, Steve Perrelle, John Pearce

Apologies: Nicholas Maxwell, Georgia Jones, Damian Wilson, Tom Lillicrap

1) Minutes of the previous meeting

ACTION

Minutes of the previous meeting (8/5/19) were agreed.

2) Matters arising

VAT for car parking – BS reported summary of our understanding of position, provided by NM: Access payments (non-VATable) and car parking charges (VATable). It was noted that BOF has recently been informed of this position by NM, but from April 2020 FC will be charging VAT on access fees!

MapRun - Matt's activity at Exeter Quays was a great success. It is hoped to put on more MapRun activities this summer. It was noted that the Club needs an activities co-ordinator.

Registration tent –AR reported that the tent is currently being repaired.

Club President - BS noted that a response has not been received from Sir Harry Studholme, so other options are being considered.

BS

Club photographer - we hope that as other commitments permit, Mark Lockett will be able to act in this role.

RP

Small club banner - Has been sourced and paid for. Thanks were expressed to Toria Wimpenny.

3) Development Plan 2018-21

Longer-term developments – BS introduced the discussion of this key area of the club development plan. It was noted that the club has a substantial commitment to JK21. BS will seek clarification of the likely DEVON commitments from Roger Hargreaves.

BS

It was noted that we have two other national/major events in the next few years - Caddihoe21 and TT22. These events will need newly mapped areas, or substantial revisions of existing maps. This will have significant impact on our mapping team, and may need us to employ commercial mapping services.

TL/Access

The budget tabled by AR indicated allocation of reserve funds for major expenditure, which might include new SI equipment, or new map(s). It was agreed that mapping is a priority. The financial statement included £790 contribution from SWOA in recognition of the club's contribution to the British Middle/Sprint weekend 2018. MA to note in the August Mailchimp.

MA

The club continues to be 'outward looking' as recommended by BOF, and for the 2019/20 season will include joint events with Kerno and QO.

4) Fixtures

Recent events - SW Middle/Sprints - John Pearce observed that the Middle Distance event was successful due to the substantial planning and club support, but reflection on the low entry included wrong time of year (juniors - exams), distance to travel to a middle event, the

reluctance of some people to attend ‘championship’ events and the need to pair with the Sprint champs, or similar event, on the same weekend. The committee shared John’s view, and noted that despite an extensive publicity campaign, entry for both events was disappointing. DW’s feedback on the Sprint event was also noted, as well as the particular issue of the availability of the base map for the planning team for the Sprints. BS and TL are to meet Erik Peckett to discuss further. It was agreed to raise our concerns regarding the Regional championships with SWOA.	BS/TL BS/RP
<i>Future events</i> - It was agreed (<i>nem con</i>) that the club will not put on a Relay event next year. It was also agreed that we will not put on a separate ‘Club Championships’, and that club champions will be decided on the basis of performance in the 2019/20 league events. Given safety concerns, it was agreed that Night events should be held at less exposed locations. Caddihoe 19 - it was agreed that the organisers provide a minibus to transport competitors back from the finish of Day 1 to the car park.	BS/RP/TG AS/SP
<i>Future fixtures structure</i> - Fixtures models 1 and 2 were briefly discussed in the context of a clear statement of our offer to members. It was agreed that we need to focus on grassroots recruitment for the long-term health of the club. This item will be discussed further at our next meeting.	BS/RP
<i>Event Safety Workshop</i> - it was noted that the club needs to run an Event Safety workshop in the Autumn in order to increase the pool of organisers.	AS/HT
<i>Events and Activities</i> - BS emphasised that the club needs an Activities co-ordinator to work alongside TM, our Fixtures co-ordinator.	BS
5) Mapping Group Report	
AS had previously circulated the notes of the recent Mapping Group meeting. Major items were discussed elsewhere in the agenda of the meeting. Securing access to new areas is an essential task.	NM /Access
6) SI and SIAC	
AS summarised the current status of our SI boxes, and highlighted the issues regarding beacon/non-beacon mode (paper previously circulated). After discussion, it was agreed to leave the SI units in beacon mode, and to investigate leaving them in ‘on for 24 hours’ mode, in order to remove the necessity for the planning team to wake up all the boxes 2 hours before an event.	AS
7) AGM	
<i>Date, venue and format</i> - Wednesday 11 th September, 2019. RP proposed a MapRun event in Bovey Tracey from 6-7 pm with Mark Lockett, prior to the AGM at 8.00 pm, preceded by an informal get together. It was agreed to investigate a venue in Bovey Tracey, close to the activity area. RP confirm, and post details on the web, copied to MA for inclusion in the August Mailchimp.	RP MA
<i>Reports and Committee nominations</i> - BS tabled our current committee and proposals to fill vacancies. It was agreed that Dawn Williamson take over the role of Membership secretary from MA, with immediate effect. It was noted that minor changes need to be made to our GDPR policy. It was agreed not to propose to raise the Club membership fees next year. It was noted that full-time students, including those over 21, pay the Junior rate at all events.	BS MA/DW BS
<i>Awards</i> - committee members were asked to forward nominations to BS for the annual club awards. An item will go in the August Mailchimp encouraging suggestions.	ALL BS

8) Permanent Courses

In the absence of DW, this item was held over to the next committee meeting. It was noted that there are some issues to be followed up in relation to POCs, notably updating maps, monitoring and reporting POC conditions.

DW

9) SWOA and BOF items

Insurance disclaimers - BS confirmed the recently updated BOF statement regarding third-party liability insurance at events (previously circulated).

SWOA grants - TM emphasised that due to the success of Junior SW members, an increasing grant contribution is being made to support attendance by juniors at National and International events, the implications of which are being considered by SWOA. The committee agreed that we would not support an increase in event levies to SWOA.

BS

10) AOB

Grant support - Juniors - it was agreed to support Flurry Grierson (£150) and Tom Perry (£100) to attend National and International representative activities this summer. Further, we agreed to ask not only for a report, but contribution to a future club activity to recognise this grant support.

BS

Heath week - HT reported that the forthcoming Heath Week activity will be based on the activity run successfully two years ago, and that a core volunteer team has been assembled.

South Devon College - BS reported a communication from Andrew Bennett at SDC. No offers of support were forthcoming from the committee.

BS

OROX Autumn Ultrasprint series - GJ has approached the club for equipment support for a proposed alternating Friday afternoon sprint series this autumn. It was agreed to lend necessary equipment, including dibbers.

AS

Next Meeting: Wednesday, 25th September 2019 at 7.30 p.m.

Venue: tbc

Main item for discussion: tbc

