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| **Minutes of the Devon Orienteering Club Committee Meeting**  **Zoom**  **Wednesday 29th July 2020** | |
| **Present:** Andy Reynolds (Chair), Matt Atkins, Martin Yeo, Tom Lillicrap, Damian Wilson, Becca Jackson, Nicholas Maxwell, Dawn Williamson | Action |
| **1)Apologies:** Ruth Chesters, John Chesters, Tom McMurtrie, Steve Perrelle, Bryan Smith, Helen Taylor, |  |
| 2) **Minutes and matters arising from previous meeting 24th June**  None to record |  |
| 3) **Fixtures & Activity Review**  Alan’s leaving presentation – Andy to discuss with Alan – discussion about groups of people and current guidelines. Damian suggested a walk – Andy to discuss with Alan.  Discussion about next maprun.  Unlikely to have permissions for a lot of areas, so the Club could just decide to abandon the fixtures programme for the autumn and concentrate on mapruns. Meeting felt that as a club we would like to put on some kind of limited ‘proper’ event in the Autumn, if possible.  Martin, Steve & Andy to meet separately to discuss how we could set up an event and the logisitics. | AR  AR/MY/SP |
| 4) **Events & Activities**  Matt and Steve intends to keep going with setting mapruns (with help from others, hopefully).  Becca & Andy to agree a date for AGM but will leave it until then next meeting as guidelines may change – needs to be done by the end of October. | AR/BJ |
| 5) **Permanent Orienteering Courses (ref report)**  Thank you to Bryan for sorting this.  Damian said that it would be crucial to get the land owner engaged with the course. Otherwise, the Club couldn’t do much. |  |
| 6) **Access**  No real progress as FE and DNP not dealing with anything at the moment. Bryan is pursuing them. |  |
| 7) **Mapping Update (ref minutes of mapping meeting)**  Nick will email about access to Plym Forest’s shooting area for mapping.  Discussion as to how we can say thank you to Erik for all of his work for the club.  Discussion as to payment for mappers – to be discussed at the next mapping meeting so that the mappers can state what is a reasonable re-imbursement for their mapping. Agreement that mappers should be properly reimbursed. Recognition that nature of mapping had changed due to technology and that split between field/desk work had changed.  Discussion about a spreadsheet for mapping costs – there have been no costs this year so hasn’t yet been used.  Becca said that Chulmleigh College have emailed the club about mapping the college. Becca & Rich are happy to do this over the summer with the support of Roger. |  |
| 8) **Finance Update (ref report)**  Andy & Nick have been trying to improve Nick’s access to the bank (telephone ID and paper statements) to help him do the job. Currently, Matt, Nick and Andy all on Mandate, but with different types of access.  It was agreed that Mark Lockett would audit the accounts - he was happy to do so again. |  |
| 9) **Succession Planning**  No one has come forward for fixtures secretary – this is still required.  Andy to be the current point of contact for any fixture enquiries. | BJ |
| 10) **SWOA Meeting**  JK21 discussed. Plans are still going ahead although a final decision will be made by the end of the year.  Andy is happy to attend the meetings. |
| 11)**AOB**  Equipment handover – Matt has all the equipment in a barn waiting for Roger’s new shed.  Martin has all the computers and related gear.  Jemma Davey is creating a maprun for Polslow & MincingLake.  Si released a new version today which allows self download. Martin could envisage this helping with event management and social distancing.  Next Meeting  Monday 21st September 7.30pm – Zoom (this date could change….)  Meeting closed 8.40pm |
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